



Sample Acceptance Email

Congratulations! I am delighted to officially offer you a spot in the Women inPower [City] program. We look forward to getting to know you this year and supporting you as you blaze new trails in your already incredibly impressive career. My hope is that the relationships you form this year are fruitful for you, personally and professionally, for many years to come.

A couple quick reminders:

- There will be XXX (recommended 12) mandatory events throughout the year, one core workshop per month.
- These will, in most cases, take place outside of normal work hours.
- We expect you to make your best effort to attend all of these events. Your contributions - and those of your peers - are what make this fellowship a success.

We will invite you to optional networking opportunities and social events.

If you are ready to make the above commitments, then we are excited to welcome you to the program. I can assure you that you are joining a tremendous group of women. Please reply to this email to confirm your participation and include a picture and bio.

Congratulations again on your acceptance! As soon as everyone confirms the participation, we will send an email introducing you to each other and inviting you to the opening reception.

Let us know if you have any questions. Welcome!